



Approved Minute no.

Office use only

Teignmouth Town Council GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application:

Teignmouth Youth Choir

Name of your project (if this is different):

N/A

Name of contact for this application

Title : **Mrs.** First Name: **Zoe** Surname: **Moore**

Position held in the organisation:

Secretary

Contact Address, including full postcode:

2 The Yannons

Teignmouth

Devon

TQ14 9UE

Contact Telephone Number: **07811 341034**

Email address: **teignmouthyouthchoir@gmail.com**

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: (**No**) Charity Registration Number

Voluntary Organisation: (**Yes**)

Other – Please specify:

Q3 When was your organisation established?

September 2023

Q4 Briefly describe the purpose of your organisation.

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Youth choir for children age 7 – 16, we meet on a Monday during term time at the Alice Cross Centre. We hope to perform in the local area bring enjoyment to both the children and the audience.

Q5 If you are a subsidiary of a larger organisation, please state which one;

No

Q6 Does your organisation have an agreed constitution or Memorandum of Association?

Please state which and attach a copy:

Constitution

Q7 Previous Applications

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

N/A

Details of the project or activities you are planning

Q8 Describe the projects/activities you plan to use this grant for.

Try to be specific about what you will do and how you will do it.

Teignmouth Youth Choir is a newly formed choir group for children aged 7 - 16. We meet on Monday afternoons from 1545 - 1630 throughout school term time at the Alice Cross Centre in Teignmouth.

We hope to become an active and visible group within the community of Teignmouth and surrounding areas, in order to provide both a performance platform for the choir and uplifting entertainment for audiences.

There is much evidence to support the beneficial effects of singing on children's wellbeing and mental health and this is something we are keen to promote. Through working with a professional Musical Director, learning to sing in harmonies/parts and exposure to sheet music children will develop and broaden their musical understanding and awareness. Through performing publicly they can develop their confidence, team building skills and self-worth.

The local council have offered their support to this venture as they can see the potential value of providing an opportunity for beneficial social interaction for young people in the area. There is currently no other provision of a youth choir in the town.

Our initial performances are already lined up for the end of November, firstly at the Teignmouth Christmas Light Switch on, this is in the centre of the town and attracts a large number of families. This opportunity has arisen through the interest of the local council. We hope that this performance will encourage new members to join and we will have flyers on hand with details.

Our second performance is at a local care home for residents with dementia. We hope this performance of some Christmas classics will bring enjoyment to both the residents and the children who are performing, fostering intergenerational understanding.

The aim of the choir is to be accessible to all, with a minimal fee to families of £15 per half term. We feel this is especially important in the current economic climate and at a time when families may not be able to afford one to one music lessons for their children.

If allocated this grant we would put it towards the following:

- Advertising (printing posters and flyers)
- Sheet music costs (specifically Christmas)
- Logo'd sweatshirts for performances (subsidised for low income families)

Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

The project will give children in Teignmouth an extra-curricular activity outside of the school environment, something which is currently lacking in the area. It will give them the opportunity to mix with peers whom they wouldn't normally meet. We aim to keep costs to a minimum through the help of grants, making it accessible to all. The choir is newly formed, but already going from strength to strength, hopefully a project that will continue in the town for many years.

Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity?

The success will be measured by the number of children who choose to attend, something that we hope to rise in the future. However, many more local people and visitors will benefit from the choir through our public performances, the first of which is in November at the Christmas light switch on.

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?

Insured through Alice Cross Centre at rehearsals, musical director, Ilana Jacobs holds public liability insurance through 'Musicians Union'.

ii) Do the leaders have the relevant qualifications and/or experience?

All DBS checked.

Ilana Jacobs, Musical Director, Bachelor of Music, Royal Northern College of Music, Licentiate Trinity College London, Singing Teacher's Diploma.
(Visiting Music Teacher of singing and piano for several schools in the area.)

Zoe Moore, Secretary, previous experience as Teignmouth Regatta Treasurer, Teignmouth Scouting Group Treasurer, Parent Helper at Teignmouth Beach Life-saving club, 10 years as Treasurer for local school PTA.

iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?

Safeguarding, Constitution. Health and Safety, Fire, First Aid all held within Alice Cross Centre.

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £500 (anything possible towards our start up costs) and provide a detailed breakdown as to how you have reached this figure.

Sheet Music - £100

Hoodies for children to wear at performances - £300 (Contribution towards to assist parents)

Advertising - £50 – flyers for handing out at performances.

Stage piano for performances - £700

Tell us how much money the project will cost in total: £1150

How much money has been raised towards this sum: £0

Please list the amounts and sources of funds that you expect to receive for other funding sources.

Children to pay £15 per half term to attend (if they can afford to)

Applied to Devon Educational Trust for up to £500 towards the above – awaiting outcome of application in November.

Q12 Any other information which you consider to be relevant to your application.

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Q 13 Please give us your bank or building society account details

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: Teignmouth Youth Choir

Sort code: 60-21-47

Account number: 58678123

Bank/Building Society name: Natwest

Bank/Building Society address

250 Bishopsgate
London
EC2M 4AA

Who are the signatories and what position do they hold in your organisation?

1	Name Zoe Moore	Position Secretary
2	Name Ilana Jacobs	Position Musical Director
3	Name	Position

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. **You need to include these documents with this application.**

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Zoe Moore (Teignmouth Youth Choir)

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Secretary

Title Mrs First Name: Zoe

Surname: Moore

Contact address:

2 The Yannons

Teignmouth

Devon

TQ14 9UE

Telephone: 07811 341034

Signed: Zoe Moore Date: 28/09/23

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed: Zoe Moore... Date: 28/09/23

I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data.

Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect.

I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.

Signed: Zoe Moore.....Date 28/09/23

Please return your completed application form to:

**Town Clerk
Teignmouth Town Council
Bitton House
Bitton Park Road**

TQ14 9DF

Telephone: 01626 242085
Email:townclerk@teignmouth-devon.gov.uk

GDPR and Data Protection

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)